



# PERFORMING ARTS FESTIVAL

## 2024 Performing Art Festival

### INFORMATION MEMO

SACRED CHORAL PRIMARY

Section A1, A2

To Primary Sacred Choral Directors  
From Deborah Searson (Coordinator)  
Performance Dates Tuesday 13 & Wednesday 14 August  
Venue St Benedict's Church, Cnr Canning Highway & Ardross Street, Applecross

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Please find attached:

- Performance Timetable & Information Card/s
- Venue Seating Plan

#### Organisational Information

- All participants must be at St Benedict's Church, Applecross, at least 15 minutes prior to their scheduled session time and endeavour to remain until the end of that session.
- All participants are reminded that the Blessed Sacrament is reserved in the Church during performances, therefore, due reverence needs to be observed at all times.
- Each session's participants will be met and ushered to their seats in the Church. **The centre aisle is not to be used by Choirs.** Entry and exit should be from the side aisles only. Groups will perform on the sanctuary of the Church. Participants will introduce their own item, including the name of their school.
- All groups will be able to watch the performances of the other groups in their section.
- An electric organ and electric Yamaha piano, integrated into the sound system are located in the Church.
- Good quality cd/tape backing is permitted. Schools to provide own playback equipment and have music ready to play.
- Written adjudication will be provided. Each choir will be presented with a Certificate of Participation at the conclusion of the session. Participants may not speak with the adjudicator.
- **A brief written explanation of how the selected music fits into the liturgical context should have been included with A1/A2 online entries.**
- If music has not been submitted to the Catholic Arts Office by the published due date, or the written explanation has not been included with online entries, or an item is changed after the closing date, the performance will not be eligible for an Award.

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- All Festival participants are reminded that they are bound by the laws of copyright. (The coordinators, following adjudication, will destroy all photocopies if they are not AMCOS copies).
- Bus and audience parking is available at St Benedict's Church. Buses **cannot** drop-off and pick-up in the undercover area at the front door of the Church due to the low clearance of the roof. **Bus drop-off/pick-up must be on the road.**
- A copy of the Festival's Etiquette & Duty of Care document is attached. **Note:** It is the responsibility of all schools to have a **First Aid Kit** or adequate provisions at every performance. Each school is responsible for their own students.

### TESTING & TAGGING

Please ensure that all testing and tagging of any electrical cables and/or equipment is visible and has been passed by a qualified electrician. If any faults occur within a venue as a result of your equipment not being tagged or passed, the cost of the call out fee for an electrician to rectify the fault will be charged to your school. Some venues may not allow a performance without the correct tagging.

### COVID-19

We ask you follow the instructions provided by the Coordinator on the day.

- **Seating:** Due to any seating restrictions which may be in place and for health & safety practices, please wait outside until the session before has completed.
- **Play It Safe:**
  - refrain from shaking hands.
  - use hand sanitiser when entering and leaving the room.
  - use correct respiratory etiquette.
  - Look after yourself and stay home if you are unwell.
- **Ticketing** for this event will be available online via Try Booking on the Spirit of the Arts website: [www.spiritofthearts.com.au](http://www.spiritofthearts.com.au). Seating for performers has been allocated – performers do not need tickets. You will not be permitted into the venue without your scanned barcode.
- **Passing On Information:** If you are a PAF Coordinator at your school, it is very important that this information is passed on to teachers, tutors, accompanists concerned. Advertising the Festival in your newsletter is a great way to inform parents, specifically for students who are tutored outside of school. It is important that you have familiarised yourself with the Rules of the Festival for this section.

Thank you all for entering the Performing Arts Festival.

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Contact the Catholic Arts Office if you have any queries.

Telephone: 9278 0202

Email: [catholicarts@cewa.edu.au](mailto:catholicarts@cewa.edu.au)